

SEIU Local 99 Executive Board Policy # EBP-_____

SEIU Local 99 Policy – Special Called Meetings

Special called meetings in accordance with *[Local 99's]* Constitution and Bylaws, Article 6, Section 2B shall be as follows:

All Executive Board Members, before the date of called meeting(s) must have a minimum of seventy-two (72) hours notice in writing; and an agenda that specifies in detail the topics for discussion and possible action.

In accordance with *[Local 99's]* Constitution and Bylaws, Article 6, Section 2E, a quorum of Executive Board Members is required for business to transpire, with the exception of business items that require a Super Majority vote.

All Executive Board Members shall be granted a fifteen (15) minute grace period for Special Called meetings. If a quorum is not reached within the first fifteen (15) minutes of a Special Called meeting, the President or presiding Executive Board Member must call the meeting to *[an]* end and no business can transpire.

In case of natural or man-made disaster (i.e., earthquake, fire, flood, civil unrest, war on American soil, terrorist attack) that directly affects property (whether owned or leased), staff, significant majority of members, or the day to day operation of this local the requirement of seventy-two (72) hours notice in writing and a specified itemized agenda may be suspended. A quorum of Executive Board Members is still required and the grace period extended to time necessary for Executive Board Members to convene. Business items that require a Super Majority vote cannot be discussed or have action taken.

Adopted: May 19, 2007

SEIU Local 99 By-Laws: Article 6, subsection(s) 2B, 2E