

SEIU Local 99

Executive Board Policy # EBP-_____

SEIU Local 99 Policy – Committee Report to the Executive Board

SEIU Local 99 Committee Chair(s) and/or Co-Chair(s) shall be responsible for the monthly written and/or oral report of committee activities, actions, minutes and recommendations to the Executive Board.

If presenting a written report, the committee Chair and/or Co-Chair shall submit the report to the Executive Board Secretary or his designee no later than the end of the business day prior to the mailing of the Executive Board packets for the regularly scheduled Executive Board monthly meeting.

If the committee Chair and/or Co-Chair wish to give a supplemental oral presentation at the Executive Board meeting, he or she may do so by completing a card and submitting it to the Executive Board Secretary within the first fifteen (15) minutes of the meeting. The Chair or Co-Chair may give a single report or a joint report on the Committee's activities, but may not give two (2) individual reports during the same meeting. Any oral presentation shall not be subject to the traditional three (3)-minute time limit for Union members under Good and Welfare.

Adopted: September 20, 2008

SEIU Local 99 By-Laws:_____